



POWER Software Support:

I would like to add a Master Password to my computer system.

I understand a Master Password has full access to all programs. Full access to all programs includes access to accounting and payroll information maintained in the computer system.

I also understand the Master Password is exempt from all Computer Assisted Instruction (CAI) courses. The Master Password is not exempt from Utilization (UTI) courses, which provides instruction on underutilized system features.

Master Password information:

EMPLOYEE NAME: \_\_\_\_\_

EMPLOYEE TITLE: \_\_\_\_\_

**\*\* IMPORTANT NOTE:** A Master Password designation automatically applies to all branches on which the User ID exists. The employee will have full program access on all applicable branches.

Requested by:

**[This section requires the signature of the Owner, Dealer, Executive (Chief Officer or VP) or General Manager.]**

NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DEALERSHIP NAME: \_\_\_\_\_

CLIENT NUMBER: \_\_\_\_\_

Please fax the completed form to (937) 485-4039.

Revision 12/2020