

Name of new lessor: _____

NAD# for new lessor: _____

Will this lessor be used in the docuPAD® system? _____

Replace lessor # _____ or add a new lessor number* _____

** Addition of a new lessor number to your F&I system may require a contract amendment.*

Is this lessor needed to calculate standard lease deals* or advanced payment lease deals*? _____

** Each type requires a separate lessor.*

Do you need any new calculation codes* for this lessor? Yes No

If yes, attach documentation from the lessor outlining correct calculations for lease payment, reserve, residual, and security deposit. A sample worksheet and contract should be included in the documentation.

**Calculation codes are billable. A purchase order or letter of agreement is required.*

Do you need forms* programmed for this lessor? Yes No

If yes, order forms through extension 76226.

**Forms programming is billable. A purchase order or letter of agreement is required.*

Do you need this lessor added to multiple branches? Yes No

If yes, please provide the following:

Branch _____ NAD# _____ L/H# _____

Branch _____ NAD# _____ L/H# _____

Branch _____ NAD# _____ L/H# _____

Branch _____ NAD# _____ L/H# _____

Signature _____ Date _____

Name (Please Print) _____ Title _____

Dealership Name _____

Please fax the completed form to (937) 485-4039

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